

University of Colorado at Boulder Libraries

NORLIN LIBRARY TOUR

INFORMATION AND REMINDERS

Assemble – East Entrance

Norlin is the main campus library housing the Social Sciences and Humanities collections as well as the Art and Architecture, Life Sciences, Western History/Archives, East Asian, Government Information and Special Collections Libraries. Norlin also houses the Center for British and Irish Studies.

There are **five specialized branch libraries** in other buildings on campus including: [Business](#), [Earth Sciences](#), [Engineering, Math & Physics](#), [Music](#), and [Law](#). The Law Library is separately administrated by the School of Law and has a separate online catalog.

1. Norlin Library was completed in 1939. At the time it was built, it was planned to be the center of the campus – both architecturally and functionally. It was named for George Norlin who was the University President from 1919-1939.
2. [Hours](#) and phone numbers of Norlin and Branches are available from the “Hours” link under the yellow “Quick Links” heading on the right side of the University Libraries home page (<http://ucblibraries.colorado.edu/>).

FIRST FLOOR

Norlin Commons.

The Learning Commons is home to OIT Advisors, [OIT Walk-In Computer Support Center](#) (formerly Bug Busters), [Team Room check-out](#) and the [Laughing Goat Café](#). Hours of operation extend beyond those of Norlin Library.

Alcove near East Staircase.

Stairs leading down to the lower level lead to the Norlin Basement Stacks, and the Western History/[Archives](#) Collection.

1. The Archives collection contains materials of enduring historical significance.
2. A campus phone is located by the stairs just inside the east entrance of the library.

SECOND FLOOR

Asian Studies Collection:

1. The Asian Studies Collection serves faculty and students of the Department of Asian Languages & Civilizations, members of the CU community with research interests in East Asia, as well as the general public. The Library collection includes over 80,000 monographs, mostly written in Chinese or Japanese language and some Korean materials, too.
2. The Asian Studies Collection is housed on the south side of Norlin's second floor. Reference materials, current periodicals and newspapers, are all shelved in the Asian Studies Reading room. Adjacent to the reading room is the main Asian Studies collection, where monographs and bound periodicals are shelved by call number. The main collection extends an additional two floors down through a mezzanine level (1.5 floor) and the first floor. There are additional microfilm of books published in Japan between 1868-1912 on the subjects of literature and religion.

Research Services.

1. Providing research assistance to CU students, staff, faculty and the greater community in a variety of formats:
 - a. Request in-person assistance at the Research Desk, or you can [ask research questions by phone, IM \(instant message\), text, or email](#).
 - b. [Personal research consultation](#) services are available by appointment.
2. A reference collection that supports research in the social sciences and humanities, including:
 - a. Citation style manuals, dictionaries, encyclopedias, biographical works, bibliographies, and many other types of reference sources.
 - These materials are not available to check out, but photocopiers and scanners are available in the area
 - b. Local and national newspapers on microfilm
 - There are multiple microfilm reading machines in this area which will allow you to either print or scan/print/email the microfilm content.
 - c. Current journals (periodicals)
 - Recent issues in print are available in Research Services. Most of our current journal subscriptions are now only being received online, and those online subscriptions can be accessed via [Chinook](#). Older print volumes of journals are available in [PASCAL](#), our offsite storage facility.

Science Collection.

1. The Science reference materials are shelved alongside the Social Sciences and Humanities reference collection on the Research Floor of Norlin Library. The Science Collection includes books in the following scientific disciplines: general science, biosciences, chemistry, pharmacy, general medicine, psychiatry and psychology. There are a few materials in computer science and artificial intelligence, too. Most journal subscriptions for the Science Collection are online, and therefore all microform and print versions of serial material are in PASCAL.

Norlin Security.

1. Norlin has Security personnel on duty at all times the library is open. Library materials contain **sensitized tags**, which are only desensitized when they are checked-out at the Circulation desk or the self-check station. Security and/or circulation personnel will stop patrons who attempt to leave the library with materials that have not been desensitized.
2. Security is also the keeper of **lost and found** items.

Circulation Services. This is where you come to check out circulating materials, set up a patron/proxy account, retrieve reserve materials or books being held for you.

Circulation Desk. To check out a book, present it together with your **CU Boulder ID (Buff OneCard)** at this desk. Please remember to use your proxy privileges and check materials out to a specific professor's account, if you plan to turn the material over to him or her.

- a. If you cannot find a book that should be on the shelves, ask staff members at the Circulation desk or the Research desk (both on the 2nd floor) if they would assist you in finding the material.
- b. Once you have checked out a book, you can renew it over the phone (303-492-7477) or online by logging in to "My Chinook" if there are no holds or recalls placed on it.
- c. **Recalls** – you may recall books yourself through Chinook (the online catalog). If you see a book you want and it displays a due date, just click the **Request It!** button at the top of the page. Often times it's quicker to request materials through Prospector and have items delivered to campus from a neighboring library.
- d. **Traces** – If you are unable to find a book on the shelf where it belongs, you may request that library staff *trace* it by filling out a form at the circulation desk.

Book Return.

Books charged out through Circulation Services, including reserve materials, may be returned at the Circulation desk. Please do not return them to the law library!

Interlibrary Loan.

Interlibrary Loans should be requested through the Law Library.

Art and Architecture Collection.

1. The Art & Architecture Collection houses books, journals, and reference material in the fields of art, art history, architecture, and design.

THIRD FLOOR

Norlin (Book) Stacks.

1. Books classified in the Library of Congress system are shelved here in call number order. Certain “blocks” of call numbers are located in the appropriate branch libraries.
2. There are guide cards at the end of each range to help in locating call numbers. Photocopies of the [Location Chart](#) are posted throughout the stacks to assist you in locating the level and range that your book is located in.
3. “Bookfinders” who are volunteers, are frequently here during peak hours to help you locate the books. Unfortunately, the Bookfinders do not staff this desk during the summer semesters.

Government Information.

1. This library contains the government publications in print as well as in microforms. These agencies range from the state of Colorado to the U.S. federal government to the United Nations and may include any bureau or department of any government.
2. This has been a depository library for U.S. government materials since 1879. It is also a United Nations depository, a European Union depository and a Colorado depository. “Regional” status was established in the 1960s.
3. Ask the staff on the 2nd floor Research Services desk (in front of the curved glass windows) for help in using this collection or call Government Information (303-492-8834) to make an appointment.
4. Tax forms are also located here.

Graduate Carrels, IBM Lab, Wireless Network, and Special Collections.

1. The new [Graduate Study Suite](#) (N310) is equipped with study carrels shared by two people, one for use during the day and the other for the evening. Each person has a lockable storage area. Power and wireless connectivity are available throughout the suite.
2. Our [IBM Lab](#), available for use by students, faculty and staff of the University has Internet, word processing, a scanner and other general computer needs.

3. Norlin Library's [Wireless Network](#) is configured to maximize connectivity in common areas including popular study locations. This service is available to CU students, faculty, and staff. The same service is also available in the Business Library and Law Library.
4. The [Special Collections Library](#) contains many rare and unusual books and ephemera including: papyrus documents, medieval manuscripts, 15th century European printed books, many 18th and 19th century British and American books, original prints from many famous photographers, one of the finest mountaineering collections in North America, and the manuscripts and papers of Pulitzer Prize winning novelist Jean Stafford. You must always get assistance from the staff to use this collection. This library is also known for its changing exhibits, ambiance, and sponsorship of literary lectures.

Norlin Library Hours (in general):

May

Monday – Thursday, 7:45 am – 7:00 pm
Friday, 7:45 am – 5:00 pm
Saturday, Noon – 5:00 pm
Sunday, Noon – 7:00 pm

June/July/August

Monday – Thursday, 7:45 am – 7:00 pm
Friday, 7:45 am – 5:00 pm
Saturday, Noon – 5:00 pm
Sunday, Noon – 7:00 pm

Norlin Commons Hours (in general):

May

Monday – Thursday, 7:00 am – Midnight
Friday, 7:00 am – 5:00 pm
Saturday, Noon – 5:00 pm
Sunday, Noon – Midnight

June/July/August

Monday – Thursday, 7:00 am – Midnight
Friday, 7:00 am – 5:00 pm
Saturday, Noon – 5:00 pm
Sunday, Noon – Midnight

Norlin Commons will be closed when orientations are being conducted:

Tuesday, June 16th – CLOSED for Student Welcome Day
Monday, June 29th – CLOSED for Student Welcome Day
Monday, July 6th – CLOSED for Student Welcome Day
Friday, July 17th – CLOSED for Student Welcome Day

Laughing Goat Café Hours:

May

Monday – Friday, 7:00 am – 5:00 pm
Saturday – CLOSED
Sunday – Noon – 5:00 p.m.

June/July/August

Monday – Friday, 7:00 am – 5:00 pm
Saturday – CLOSED
Sunday – Noon – 7:00 p.m.

***Lynnette's contact information**

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